

# IECSEP: Early Careers Application Form R1 2023

## Form Preview

## Welcome to Innovation and Early Careers Skills Exchange Pilot (IECSEP)

### IECSEP - the Early Careers stream application form

This application form is for the **Early Careers stream**. If you want to apply for the **Innovation stream** please return to the Department of Foreign Affairs and Trade (DFAT) website and select the Innovation stream application form.

You can stop and save your application at any time, but make sure your application is completed and submitted before the application round closes. You will not be able to submit your application after that time.

It is your responsibility to ensure that your application is complete at the time you submit it. Please make sure you have uploaded all the required documents and answered all the required questions on **each page** before you submit your application. Please use the '**review and submit**' feature to review the form before you submit.

Applications not finalised in the system by the above date will not be accepted.

You will be required to upload documents at specified points of the application form. There are no limits to the number of files you upload in support of a given question. The size limit is 25MB per individual file but it is recommended you keep individual files below 5MB where possible.

### Process

Your application to participate in IECSEP will be processed by DFAT. If your application to IECSEP is successful, you will be sent a **letter of support** from DFAT via email.

Please note a letter of support does not guarantee you an Australian visa - successful IECSEP applicants will need to apply to the Department of Home Affairs for a **Temporary Work (International Relations) visa (subclass 403) Government Agreement stream** to live and work in Australia under IECSEP. The letter of support from DFAT must be provided as part of your visa application.

Please familiarise yourself with the requirements of the Temporary Work (International Relations) visa (subclass 403) Government Agreement stream which can be found here: [Temporary Work \(International Relations\) \(subclass 403\) visa \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au/visas/visas-by-type/working-in-australia/temporary-work-international-relations-visa-subclass-403)

Unsuccessful applicants will also be advised by email. Unsuccessful applicants may re-apply next time IECSEP is open for applications.

More information about IECSEP can be found here: [Innovation and Early Careers Skills Exchange Pilot | Australian Government Department of Foreign Affairs and Trade \(dfat.gov.au\)](https://www.dfat.gov.au/innovation-and-early-careers-skills-exchange-pilot)

You can reach the IECSEP team at [aukfta.iecsep@dfat.gov.au](mailto:aukfta.iecsep@dfat.gov.au)

## IECSEP Early Careers Stream: Eligibility Assessment

\* indicates a required field

### Eligibility

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**The first page of this application form assesses your eligibility to apply under the IECSEP Early Careers stream.**

**Your ability to progress to rest of the application form is dependent on your responses to the questions on this page, and you must upload all the documents required by the form.**

### UK citizenship

**Are you a UK citizen? \***

☐ Yes

**Only UK citizens are eligible to apply to IECSEP.**

**Please upload a scanned copy of the biodata page from your valid UK passport. \***

Attach a file:

**The passport you upload must be valid and not expired. If you do not have a passport, please scan a copy of your UK birth certificate. If you are providing a birth certificate and you were born on or after 1 January 1983, you will also need to upload your mothers or fathers full UK birth certificate, or the Home Office certificate of registration or naturalisation, or a UK passport belonging to one of your parents that was valid when you were born. You may also upload a certificate of naturalisation. If your IECSEP application is successful, you will need a valid UK passport for your Australian visa application.**

### Your age

**Will you be aged between 21 and 45 (inclusive) at the time of submitting this application? \***

☐ Yes

**You must be aged between 21 and 45 (inclusive) at the time of submission to be eligible for the Early Careers stream of IECSEP. We will review your UK passport to verify your age.**

### Time in current role and relevance to role in Australia

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**Have you been working for 3 months or more in your current role? \***

☐ Yes

**You must have worked 3 months or more in your current role to be eligible for the Early Careers stream of IECSEP.**

**Where are you currently employed? \***

Please tell us the name of the organisation you work for.

**Please upload a statement of employment from your current employer below. Make sure it describes your current role, how long you have worked for the employer, and contact details (including email address) of a representative of your employer should we need to get in touch with them.**

**Upload statement of employment here. \***

Attach a file:

**Your prospective employment in Australia must be relevant to your field of work in your current role. Thinking about your prospective employment in Australia, would you say it is relevant to your field of work in your current role? \***

**Please select the answer that best describes your situation.**

Financial means

**Do you have adequate financial means to support yourself during a stay in Australia? \***

☐ Yes

**Adequate financial means is enough money to support yourself while you are in Australia and leave at the end of your stay. This is the equivalent of A\$5000 plus the fare to where you are going after leaving Australia. You will need to upload a proof of balance or bank confirmation letter to show us you have this money, or the equivalent in another currency (e.g. GBP). You may also be required to demonstrate adequate means**

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**to support yourself in your application for a Temporary work (International relations) subclass 403 visa Government Agreement stream.**

**Please upload the proof of balance or bank confirmation letter showing adequate financial means. \***

Attach a file:

Your bank may call these Proof of Balance or Bank Confirmation Letters.

Your tertiary qualifications

**Do you hold tertiary qualifications? \*** ☐ Yes

**You must hold recognised qualifications from a tertiary (higher or further educational) institution to be eligible for the Early Careers stream of IECSEP.**

**Please choose all the options that describe the tertiary qualifications you hold. \***

- |  |   |
|--|---|
| <input type="checkbox"/> PhD, Masters, or other post-graduate degree | <input type="checkbox"/> Higher National Diploma  |
| <input type="checkbox"/> Bachelor degree                             | <input type="checkbox"/> Graduate Certificate   |
| <input type="checkbox"/> Foundation degree                           | <input type="checkbox"/> Graduate Diploma   |
| <input type="checkbox"/> Post Graduate Diploma                       | <input type="checkbox"/> BTEC Level 3 or Level 2 Qualification                            |
| <input type="checkbox"/> Diploma of Higher Education                 | <input type="checkbox"/> Trade or professional certificate/diploma (1 year or less study) |
| <input type="checkbox"/> Certificate of Higher Education             | <input type="checkbox"/> Trade or professional certificate/diploma (over 1 year study)    |
| <input type="checkbox"/> Higher National Certificate                 | <input type="checkbox"/> Other: <input type="text"/>                                      |

**If your UK qualification is not listed above, please contact the IECSEP team at [aukfta.iecsep@dfat.gov.au](mailto:aukfta.iecsep@dfat.gov.au). Your qualification may not be eligible for IECSEP.**

**Your qualifications can be from non-UK institutions, but we may need to contact you to obtain more information about the qualification and the institution if they are not from the UK.**

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**Please upload copies of your completed tertiary qualifications \***

Attach a file:

Including copies of degrees, certificates, letters of attainment, etc.

## Your prospective employment in Australia

You must have a letter of employment offer, or a contract for employment, from your prospective employer in Australia to be eligible for IECSEP. This document must state:

- the name of the IECSEP applicant
- the legal and trading name of the prospective Australian employer
- the prospective Australian employer's ABN (and ACN where applicable)
- the name of the occupation that the applicant will undertake for the prospective employer, and its accompanying 6-digit code, as referenced from the Australia New Zealand Standard Classification of Occupations ([ANZSCO](#)). Occupations must be defined at the ANZSCO Skill Levels 1-3 for the Early Careers stream and Level 1 for the Innovation stream.
- a description or name of the role to be undertaken
- a list of duties to be undertaken in the role
- the location of the role
- a confirmation that if the visa is granted, the role will commence from the date that the applicant enters Australia under the Temporary Work (International Relations) subclass 403 visa Government Agreement stream, or on a specified commencement date that is no later than 12 months from the date the IECSEP application is submitted to DFAT
- the duration of the role (no more than 12 months from arrival in Australia for the Early Careers stream and no more than 3 years for the Innovation stream)
- if you (the applicant) are required to undertake any regulated occupation, or any duties associated with a regulated occupation, that require licensing, registration or certification to practice. If you are, the employer must confirm that you are fully qualified to undertake the occupation or duties, and that you hold the full and unconditional Australian licencing, registration or certification necessary to undertake the occupation or duties in the offer or contract.
- a confirmation that the applicant will be employed or engaged in Australia in accordance with the standards for wages and working conditions provided for under relevant Australian legislation and awards
- the email and phone contact details of someone in the organisation that we can contact in relation to the prospective employment

An IECSEP template **letter of employment offer** is available [here](#) for prospective employers to use.

Visa holders and migrant workers have the same workplace entitlements and protections as all other employees in Australia. Information on applicable pay and conditions in Australian workplaces can be found by using the [Pay and Conditions Tool](#), available on the Australian Fair Work Ombudsman website. More information about Australian workplace rights and entitlements for visa holders and migrant workers, as well as information on relevant industrial instruments, can be found on the Australian Fair Work Ombudsman [website](#) and the Australian Fair Work Commission [website](#).

All Australian workers have a right to a safe workplace. The [Safe Work Australia website](#) provides more information about Australia's work, health and safety framework.

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All IECSEP participants who undertake a regulated occupation, or undertake duties associated with a regulated occupation [\[1\]](#) must hold all full and unconditional Australian licences, registrations and certifications necessary to undertake the occupation or duties in the Australian jurisdiction concerned. You can review all the visa options open to individuals working in regulated occupations on the [visa finder](#) available on the Home Affairs website.

[\[1\]](#) A regulated occupation is an occupation, including the duties associated with the occupation, requiring a licence, registration or certification to practice in Australia. Many trades in Australia meet this definition.

Ensure that your prospective Australian employer understands that opportunities under the IECSEP Early Careers stream are for up to 12 months. Applicants must observe all conditions of the visa granted, including an obligation to remain employed with the nominated employer.

**Do you have a current letter of employment offer, or a contract for employment from an Australian employer, in relation to a prospective job role in Australia if you are successful in this application? \***

☐ Yes

**Will you be employed with the same employer for the entire duration of your stay in Australia under IECSEP? \***

☐ Yes

**You must be able to answer 'yes' to both these questions. You will need to upload the letter of employment offer or copy of the contract for employment shortly.**

**Is the occupation you will undertake for your prospective Australian employer defined at either ANZSCO Skill Level 1, 2 or 3? \***

☐ Yes

**Your occupation in Australia must be defined at ANZSCO Skill Level 1, Skill Level 2, or Skill Level 3.**

**What is the name of the occupation you**

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**will undertake in Australia, referenced from ANZSCO? \***

This information should be in the letter of employment offer or the contract for employment issued by your prospective Australian employer. If it isn't, please find the occupation and 6-digit code in the Australia New Zealand Standard Classification of Occupations (ANZSCO). You can browse the name of the occupations here: <https://www.abs.gov.au/statistics/classifications/anzsco-australian-and-new-zealand-standard-classification-occupations/2022/browse-classification>

**What is the 6-digit ANZSCO code for the occupation you will undertake in Australia? \***

Must be a whole number (no decimal place). This information should be in the letter of employment offer or the contract for employment issued by your prospective Australian employer. If it isn't, please find the occupation and 6-digit code in the Australia New Zealand Standard Classification of Occupations (ANZSCO). You can browse the name of the occupations here: <https://www.abs.gov.au/statistics/classifications/anzsco-australian-and-new-zealand-standard-classification-occupations/2022/browse-classification>

**What is the name of your prospective Australian employer? \***

Please provide the name of the company. This information should be in the letter of employment offer or the contract for employment issued by your prospective Australian employer

**Please enter the address of your prospective workplace in Australia. \***

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Please provide the address where you expect to work for your prospective Australian employer. This information should be in the letter of employment offer or the contract for employment issued by your prospective Australian employer.

**Please upload a copy of the letter of employment offer or contract for employment here. \***

Attach a file:

You may redact any part of the letter of offer or contract (such as your remuneration, leave and other entitlements) that are not required by DFAT to process your application before you upload it.

Regulated occupations

**Will you work in a regulated occupation, or undertake duties associated with a regulated occupation, for your prospective employer in Australia? \***

☐ Yes ☐ No

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**A regulated occupation is an occupation, including the duties associated with the occupation, requiring a licence, registration or certification to practice in Australia. Many trades in Australia meet this definition.**

**Do you hold all full and unconditional Australian licences, registrations and certifications necessary to undertake the occupation or the duties in the Australian jurisdiction concerned? \***

☐ Yes

☐ No

**You cannot undertake a regulated occupation, or undertake the duties associated with a regulated occupation, unless you hold all full and unconditional Australian licences, registrations and certifications necessary to undertake the occupation or the duties in the Australian jurisdiction concerned. Provisional licences, registrations or certifications do not satisfy this requirement.**

**If you answered yes above, upload copies of your relevant Australian licences, registrations and certificates here. \***

Attach a file:

Please ensure both sides of documents are uploaded. Provide colour copies.

**Currently in Australia**

**Are you a UK citizen currently in Australia? \***

☐ Yes

☐ No

**You can apply to participate in IECSEP if you are currently in Australia, except if you are in Australia on certain visas. These visas are identified in the next question.**

**Are you a current holder of one of these visas? Please indicate below. \***

- ☐ Temporary Work (International Relations) subclass 403
- ☐ visa Domestic Worker (Diplomatic or Consular) stream
- ☐ Transit visa (subclass 771)
- ☐ Special Purpose visa



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☐ None of the above

**You cannot apply for IECSEP if you are in Australia and hold any of the visas identified above.**

## IECSEP Early Careers Stream: Application Details

\* indicates a required field

### About you

Thank you for answering the questions regarding eligibility. You can now proceed to complete your application. Please proceed to provide the information requested below. Once you have completed this page, you will then be required to address a number of pre-submission questions.

**Name \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Address \***

Address

  
  
Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

**Email \***

  
Must be an email address.  
We may need to contact you about your application. Please ensure this email address is regularly monitored.

**Your best contact number \***

  
We may need to contact you about your application. Please use international format. For example, a UK mobile number 07850 430972 is written as 44(0)7850430972. The landline 01932 789 653 is written as 44(0)1932789653. The Australian mobile number 0444 121 555 is written as 61(0)444121555. The landline 02 8776 1444 is written as 61(2)87761444.

**Date of birth \***

  
Must be a date.

**Is the first time you have applied to IECSEP? \***

☐ Yes ☐ No

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If you answered no above, please select the date that you submitted your previous application. \*

Must be a date.

Please tell us the application number of your previous application here. \*

What is your gender? \*

- ☐ Female
- ☐ Male
- ☐ Indeterminate/Intersex/Unspecified
- ☐ Prefer not to say

Choose one option which best describes your command of the English language: \*

- ☐ Native speaker
- ☐ Intermediate speaker and writer
- ☐ Fluent non-native speaker
- ☐ None of the above
- ☐ Advanced speaker and writer

Your field of work

What is the name of your current occupation, referenced from ANZSCO? \*

Please find your occupation, or the best proximate occupation, in the Australia New Zealand Standard Classification of Occupations (ANZSCO). You can browse the name of the occupations here: <https://www.abs.gov.au/statistics/classifications/anzsco-australian-and-new-zealand-standard-classification-occupations/2022/browse-classification>

What is the 6-digit ANZSCO code for your current occupation? \*

Must be a number.

Provide the 6-digit ANZSCO code for your current occupation identified above. You can browse occupations here: <https://www.abs.gov.au/statistics/classifications/anzsco-australian-and-new-zealand-standard-classification-occupations/2022/browse-classification>

Which of the following best describes the sector you currently work in? Choose one below. \*

For more information about these categories, visit <https://www.abs.gov.au/statistics/classifications/australian-and-new-zealand-standard-industrial-classification-anzsic/2006-revision-2-0/detailed-classification>

Which of the following best describes the sector you will work in Australia if your application to participate in

For more information about these categories, visit <https://www.abs.gov.au/statistics/classifications/australian-and-new-zealand-standard-industrial->

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**the IECSEP is successful? Choose one below. \***

[classification-anzsic/2006-revision-2-0/detailed-classification](#)

**What is the relationship between your current employer and your prospective Australian employer, under IECSEP? \***

- ☐ Organisations with an informal partnership
- ☐ They are geographical offices or branches of the same organisation
- ☐ One is a subsidiary, or a fully/partly owned entity of the other
- ☐ There is no relationship

**Which of the following describes your prospective employment situation in Australia under IECSEP? \***

- ☐ Short-term placement agreed between by my current employer and an Australian employer
- ☐ Secondment to an Australian workplace
- ☐ Intra-corporate transfer
- ☐ Graduate rotation between branches/ affiliates of my current organisation
- ☐ I will be leaving my current UK employer and will start a one-year role with a new employer in Australia
- ☐ I am moving between Australian employers

## Before you submit

\* indicates a required field

Help with this form

**Did you receive assistance from someone to complete this form? \***

- ☐ Yes
- ☐ No

**Who is the person assisting you? \***

- ☐ Registered Migration Agent
- ☐ Australian legal practitioner
- ☐ Other:

**Do you want DFAT to include this person when emailing you about your application? \***

- ☐ Yes
- ☐ No

If you indicate yes, DFAT will email you and the person that provided you assistance when contacting you about your application.

**Name of person assisting \***

Title First Name Last Name

**Email of person assisting \***

Must be an email address.

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### Your engagement

**How did you find out about IECSEP? \***

- ☐ Through a LinkedIn promotion
- ☐ DFAT website
- ☐ DFAT Twitter (X) accounts
- ☐ DFAT Facebook pages
- ☐ Advertisements
- ☐ Word of mouth
- ☐ Other:

**Have you, your current employer, or your prospective Australian employer, used the services of a recruitment agency or recruitment consultant, to match you with the proposed role described in the letter of offer or contract for employment you uploaded in part 2? \***

- ☐ No
- ☐ Yes - please identify the name of the agency or consultancy below

This information helps us to understand the role that HR agencies and consultancies are playing to help deliver the IECSEP.

**Name of agency or consultancy \***

### Conflict of interest

It is important that conflicts of interests are disclosed and managed appropriately during the IECSEP application process.

There may be a conflict of interest, or perceived conflict of interest, if an IECSEP applicant has, for example:

- a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer, including any staff temporarily contracted to DFAT or a member of IECSEP Innovation Panel, or
- a relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicant from carrying out their role as an IECSEP applicant or participant fairly and independently.

IECSEP applicants must declare any perceived or existing conflicts of interests or that, to the best of the applicant's knowledge, there is no conflict of interest.

**Please select one of the following options. \***

- ☐ I do not have a conflict of interest
- ☐ I have a conflict of interest
- A member of the IECSEP team will contact you if you have declared a conflict of interest.

### Privacy

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Please read the IECSEP Privacy Notice [here](#) or contact [aukfta.iecsep@dfat.gov.au](mailto:aukfta.iecsep@dfat.gov.au) for a copy.

By clicking accept, you:

- **acknowledge** that you have read and understood this Privacy Notice;
- **consent** to DFAT's collection and handling of your personal information in accordance with this Privacy Notice, including to other parties located overseas;
- **acknowledge** and agree that DFAT will not be responsible under the *Privacy Act 1998 (Cth)* for how the overseas party handles your personal information; and
- **represent and warrant** that where you have provided any personal information of a third party (such as your employer), they have consented to DFAT managing their personal information as set out in this Privacy Notice.

It is your choice what personal information you provide to us in relation to the application. However, if you do not complete the application form and provide the letters issued by your current employer and the prospective Australian employer, DFAT may not be able to assess or manage your application.

**Please select an option \***

☐ Accept

☐ Do not accept

## Consent to promotional, marketing and publicity purposes

By clicking accept, you:

- **consent** to DFAT using or publishing my personal information for promotional, marketing or publicity purposes, including to overseas recipients; and
- **acknowledge** and agree that DFAT will not be responsible under the *Privacy Act 1998 (Cth)* for how the overseas party handles your personal information.

**Note:** providing your consent for promotional, marketing or publicity purposes is **voluntary**. If you do not provide your consent, it will not affect your application for a letter of support from DFAT.

**Please select an option \***

☐ Accept

☐ Do not accept

## Evaluation of the IECSEP

IECSEP is a pilot initiative and will run for an initial 2 years from June 2023. Australia and the UK will evaluate the implementation of the IECSEP in 2025. This evaluation will be critical to any decisions about the future of IECSEP and we may contact you for feedback in relation to your experience with the IECSEP. If you do not provide your consent, it will not affect your application for a letter of support from DFAT.

**May we contact you as part of the future evaluation of the IECSEP? \***

☐ Yes

☐ No

## Submission

### Submission

Thank you.

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Please make sure you have uploaded all the required documents and answered all the required questions on **each page** before you submit your application. Please use the **'review and submit'** feature to review the form before you submit.

Please make sure that the **letter of employment offer** or the **contract for employment** you provided to us contains **all** the information we need.

Please make sure it states that:

- if you (the applicant) are required to undertake any regulated occupation, or any duties associated with a regulated occupation, that require licensing, registration or certification to practice. If you are, the employer must confirm that you are fully qualified to undertake the occupation or duties, and that you hold the full and unconditional Australian licencing, registration or certification necessary to undertake the occupation or duties in the offer or contract.

Please ensure it clearly contains:

- a confirmation that you (the applicant) will be employed or engaged in Australia in accordance with the standards for wages and working conditions provided for under relevant Australian legislation and awards.

DFAT may contact you in relation to your application. Please ensure you monitor the email address you provided to us.